

Matter for Website:

ANDREW YULE & COMPANY LIMITED

(A Govt. of India Enterprise)

8, Dr. Rajendra Prasad Sarani, Kolkata 700 001

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Website: www.andrewyule.com

NOTICE INVITING TENDER No.: AYCL/HO/GD/VEG-GRO/17/2021 dated 01.07.2021

ADVERTISEMENT FOR ENLISTMENT OF SUPPLIERS FOR SUPPLY OF VEGETABLES & GROCERY ITEMS

Andrew Yule & Co. Ltd (AYCL) was a Managing Agency House in India with more than 55 companies under its control at one point of time and a history spanning of more than 150 years. AYCL became a Government of India Enterprise in the year 1979. Presently the Company is a multi-product organization with a multi unit Operating Divisions namely, Engineering, Electrical and Tea Division and one service Division viz. General Division. The Company is looking for applications for enlistment of different categories of Vendors for Three Years in respect of the Registered Office situate at "Yule House", 8, Dr. Rajendra Prasad Sarani, Kolkata – 700 001.

- 1. Enlistment of Suppliers for Grocery Items.**
- 2. Enlistment of Suppliers for Vegetables.**

Interested Suppliers may note that the payment of all the transactions will be made through Account Payee Cheque and no cash transaction will be permitted.

The following documents need to be enclosed with the Application at the time of submission.

- a. Proof of Address
- b. Credentials
- c. Permanent Account Number (PAN)/Adhaar Card
- d. Trade Licence in respective categories
- e. Details of Bank Account
- f. Letter mentioning Acceptance of Payment Terms
- g. Declaration for Non-Ineligibility MSME Certificate (if applicable)
- h. The dully filled application form for enlistment of Vendor provided in **ANNEXURE I** should be submitted along with a registration fee of **Rs100/=** (Rupees One hundred only) by Cheque/DD/NEFT in favour of Andrew Yule & Co. Ltd. payable at Kolkata which is non refundable.

Interested Suppliers may apply for enlistment addressing the Application to Dy. Manager (Coord. & Purch.), M/s. Andrew Yule & Company Limited at "Yule House", 8, Dr. Rajendra Prasad Sarani, Kolkata – 700 001 within a period of 14

days i.e. 15.07.2021 from the date of publication. Sealed Envelope carrying the Application with relevant documents as stipulated above should be submitted super scribing the Envelope **“APPLICATION FOR ENLISTMENT OF SUPPLIERS FOR SUPPLY OF GROCERY ITEMS & VEGETABLES”**. Canvassing in any form will be treated as a disqualification. The Company reserves the right to reject all or any of the Applications received without assigning any reason. Applications received incomplete and/or after due date will be summarily rejected. The Company will not be responsible for any postal delay.

ANDREW YULE & COMPAY LIMITED
Name of the Unit : General Division

Application Form for Enlistment

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates, as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application for enlistment.

This application form should be submitted along with the registration fee of Rs.100/- (Rupees one hundred only) by crossed Postal Order / Bank Draft in favour of Andrew Yule & Company Limited.

- 1) Date of Advertisement for Registration
- 2) Name of the Firm in Full
- 3) Address of the Firm
 - a) Registered Office
 - b) Head Office
 - c) Branches
 - d) Workshop/Godown
 - e) Depot
- 4) Telephone / Telegram / Fax No..E-mail
 - a) Registered Office
 - b) Head Office
 - c) Branches
 - d) Workshop/Godown
 - e) Depot
- 5) Status of the Organisation
- 6) Whether Manufactuere/Contractor/
Fabricator/Sub-contractor/Stockist/
Agent/Dealer
- 7) Item for which enlistment is sought,
specify code no.

8) Please indicate details of your experience in Tea Industry particularly in respect of the category product applied for (only last two years major orders should be mentioned along with supporting documents)

9) Banker's Name

a) Name of the Branch

b) Address of the Branch

c) Account Number

Note : Confidential Report of financial position may be requested for by AY & Co. Ltd from the Bankers.

10) Trade License No.

(Please attach a Xerox copy)

11) Factory License No.

(Please attach a Xerox copy)

12) Whether registered as MSME

If yes, Registration No.

(Please attach a Xerox copy)

13) Whether owned by SC/ST/Women

Entrepreneurs, If yes,

(Please attach a Xerox copy)

14) GST No.

(Please attach a Xerox copy of

GST Certificate)

15) I. T. Permanent Account No.

16) Photo copies of current I. T. & Tax clearance

Certificates are to be attached

17) Whether the applicant is already enlisted in this enterprise. If so, the details are to be furnished stating the types of jobs executed, etc. i.e.

(a) Description of the job (b) Year

(c) Amount & (d) Authorised by

18) Whether the applicant is enlisted with any other Public Sector Undertaking/ other reputed manufacturers.

If so, the details are to be furnished

- 19) Financial Capacity (Year)
- a) Fixed Capital
 - b) Working Capital
(copies of Balance Sheet & Profit & Loss
A/c for last 3 years should be attached)
- 20) Technical capacity
- (i) Tools & Equipment list
(to be attached)
 - (ii) Manufacturing Capacity
(to be quantified)
- 21) Manpower on Rolls
Total Manpower in Roll :
- a) Skilled workers
 - b) Unskilled workers
 - c) Others
 - d) Supervisors
 - e) Engineers
- 22) Name & Residential address of
Partners/Directors/Proprietors, as
the case may be
- 23) Whether any Govt. Servant(s) or
dismissed Employee(s) of Andrew
Yule & C. Ltd. any other Government
Undertaking is in employment under
The applicant
- 24) Whether the applicant or any of its
Partners/Directors has been banned
or removed from the approved list of
suppliers by the Enterprise or Und-
ertaking / any other Enterprise or Und-
ertaking in the past

I/We hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and misrepresentations of facts will render me/us liable to any action as may be deemed fit by Andrew Yule & Co. Ltd. Tea Division and have the sole discretion to reject or accept my/Our candidature for enlistment.

(Signature of the Applicant)
Office Stamp / Seal

Place : _____

Date : _____